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| **EYST Urban Safe Project Youth Support Worker**  **Job Description** | |
| **Job Title** | **Urban Safe Project Youth Support Worker** |
| **Hours of Work** | 14 hours per week (FT) Incl. some evenings & weekends |
| **Salary** | £ 9,600per annum (£24,000 pro rata) |
| **Tenure** | Fixed Term until 31st May 2025, |
| **Responsible for** | Service Users, Volunteers, Sessional Youth Support Workers |
| **Responsible to** | Youth Work Lead |
| **Location of Work** | EYST Drop-in locations in Newport (Gwent area) |
| **Notes** | **Successful candidate will need to have an enhanced DBS**  **Successful candidate will need to complete Youth Work course if do not have the qualification.**  **Successful Candidate will have to produce Right to work evidence once offer is made.** |

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| **Project Overview**  **Building on our years of experience we are excited to continue the great work we have started in Newport to provide bespoke, holistic and culturally sensitive support to the Young People in Newport. The project would help young people in Newport be safer, healthier, more informed, and develop positive relationships with their communities and local service providers. The project would offer:**  **• weekly youth drop-in sessions**  **• regular one-to-one mentoring sessions**  **• fortnightly information workshops**  **• regular trips and activities.** |

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| **Aims of the Post** | |
|  | **Young people from ethnic minority backgrounds will make better informed life choices.** |
|  | **Young people from ethnic minority backgrounds will feel more safe.** |
|  | **Young people from ethnic minority backgrounds will develop more positive relationships** |
|  | **Young people from ethnic minority backgrounds will have increased skills and learning** |

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| **Principal Accountabilities and Main Duties** | |
|  | To plan, organise and deliver after-school youth clubs and other project activities including trips and workshops, ensuring they are inclusive and participative |
|  | To ensure provision that accommodates the needs of young people |
|  | To work directly with BME young people providing them with appropriate advice, guidance, signposting and referrals on a range of issues from education and health to social services and welfare benefits. |
|  | To support the involvement of young people in all project activities, ensuring their safety, well-being, enjoyment and dignity. |
|  | To work as a team with other project workers and volunteers to ensure the safe delivery of all project activities. |
|  | To actively engage with key statutory agencies such as the Social Services, Schools, Police, etc and act as a key worker as required. |
|  | To build active partnerships with other organisations to ensure effective cross-referral and effective pooling of resources as appropriate to give best possible service to the client group. |
|  | To liaise with key agencies and attend network events as appropriate in order to facilitate integration into mainstream provision. |

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| **General Duties** | |
|  | To ensure regular reporting and updates to partners and within EYST as required. |
|  | To ensure the collection, entry and return of information as required for monitoring and evaluation, input onto EYST CRM system (Charitylog) |
|  | To take part in training courses, staff meetings and regular supervision |
|  | To work within relevant health and safety legislation |
|  | To ensure that the project promotes and reflects equality of opportunity at all levels |
|  | To ensure that EYST Safeguarding, Data Protection, Health and Safety and all other relevant policies are implemented. |
|  | To uphold the confidentiality of information of service users. |
|  | To carry out any other duties that may from time to time be required |
|  | Support EYST External Training Delivery when required |

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| **Person Specification** | | |
|  |  | Essential or desirable |
|  | A minimum of one years’ experience working with BME Young people | **E** |
|  | Willingness to develop through introductory and continuous youth work training and qualifications. With an essential commitment to work towards EWC registration as a Youth Support Worker at level 3.  . | **E** |
|  | Experience of working with BME communities and community development. | **E** |
|  | Ability to Organise the deliver of Drop in Sessions, Trips and activities | **E** |
|  | Ability to deliver training and Lead team meetings | **E** |
|  | Experience of working in partnership with statutory and voluntary organisations, and knowledge of local provision. | **E** |
|  | Knowledge, understanding and empathy for issues affecting Young people from ethnic minorities, including Refugee and Asylum seeker backgrounds. | **E** |
|  | Excellent communications and interpersonal skills (including both clients and professionals) | **E** |
|  | Ability to working under pressure in challenging and changeable environments | **E** |
|  | Ability to work independently, with minimum supervision, and take initiative | **E** |
|  | Ability to comply with Health & Safety procedures in different environment | **E** |
|  | Knowledge and understanding of Safeguarding including Digital Safeguarding issues. | **E** |
|  | Understanding and knowledge of Confidentiality | **E** |
|  | Organised and self-motivated | **E** |
|  | Excellent IT skills, confident using online engagement platforms including Zoom and Teams | **E** |
|  | Demonstrable commitment to EYST’s organisational values of Equality, Human Rights, Social Justice and Making a Positive Difference | **E** |